CURRICULUM VITAE

EDWIN MENDEZ

Self motivated and enthusiastic language trainer with vast experience of over twenty five years, having a driving passion for teaching and training, aiming to help as many students as possible succeed in their **IELTS** academic and general professional exams and reach their life goals.

PROFESSIONAL HIGHLIGHTS:

Head of Language & Literature department and Director Administration at Lincoln International School, Ja Ela, Sri Lanka

Head of Language and Music Teaching at Classic Music and Arts Institute, Al Qurum, Muscat, Oman

Assistant to head of studies Melody Makers Academy, Al Karama, Dubai

Lecturer / Trainer for Cambridge **FCE** (first certificate in English) at Don Bosco Catholic Seminary, Kotadeniyawa, Sri Lanka

IELTS visiting lecturer and trainer live and online sessions, for **ACCHE Pvt. Ltd** and other institutes/academies

OTHER ACHIEVEMENTS:

Served as organizing and coordinating secretary of All Island Inter-School Shakespeare Drama Competition on several occasions for Rotary Club of Colombo North and Colombo Y.M.C.A. (finals held at B.M.I.C.H.)

Organised Inter-School Oratory Competition for Rotary Club of Colombo North and Colombo Y.M.C.A.

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Served as Choir trainer/accompanist for Holy Family Convent, Bambalapitiya

Conceived, directed and organized the "**Y.M.C.A. Carols"** a special programme held at the Anglican Cathedral, Colombo

OTHER SKILLS:

Writing professional project proposals, business plans etc.,

Course assignment writing, thesis, dissertation, assignment proof reading

Speech writing, articles for magazines, newspapers and other periodicals

Voice Training for public speakers, announcers, compeers,' singers

PERSONAL DETAILS:

Full Name: Edwin Mendez
ID Card No.: 610652230V
e mail: rachel4977@gmail.com
facebook/messenger: Edwin Eric Mendez, **IELTS Excel Dubai** (business page)
Marital Status: Single
Education: Royal College, Colombo 7

Professional Training & Qualifications : **FTCL** (Trinity London), also participated in many language teacher training workshops & seminars, pro in Sri Lanka and abroad, conducted by the British Council and other recognised institutions.

HOBBIES & INTERESTS:

Literature, Browsing the Internet, Theatre and Dance, Art, Music and playing Piano, Chess among other things

Affirming that the foregoing is true and accurate to the best of my knowledge for all intents and purposes.

Signed: ……..
(Edwin Mendez)