

H.B.R. Peiris
110/37, Godaporagahalanda,
Halpita,
Polgasowita.

21st June 2017

Dear Sir/Madam,

Reference to the Job advertisement

I am writing to apply for the advertised job position. I am a Bachelor of Science in Finance (Special) graduate & a Passed Finalist in Chartered Accountancy (Under CA Sri Lanka). (Reading for the case study in June 2017). I am seeking the opportunity to implement my knowledge and skills and make a contribution to your organization.

I have three-year experience in all of the areas encompassed by this role through both work and study, including financial accounts preparation, bank account reconciliations, statutory account preparation, Consolidation and tax compliance, including VAT, SVAT, ESC, and NBT.

The attached CV will give you more details of my potential for making a worthwhile contribution to the company I will be working for.

Thank you for your time and consideration.

Best Regards,

H.B.R. Peiris

HANDAPANGODAGE BUDDHIKA RAMITHA PEIRIS

110/37, Godaparalanda, Halpita, Polgasowita

Email : buddhika.vga@gmail.com**Mobile** : 078-2402509**Home** : 011-2703376**Date of Birth** : 10/03/1991

A Graduate with three years working experience in financial accounting and taxation, possessing a strong sense of direction, multiple work scheduling and achievement of work goals along with the team. Think in a strategic manner and possesses strong interpersonal, communication and problem solving skills which has been admired at many situations. Has a compelling vision and able to direct people towards attaining goals and objectives.

Work Experience

- Career at Ernst & Young (March 2014 –To date).
Currently holding the position as a Senior Accountant. During the stay at Ernst & Young was involved in different capacities, in carrying out audits, resolving tax issues and special assignments for clients in various sectors and conglomerates.

Industry Exposure

- Manufacturing (**Holcim, Hayleys Fabric PLC & Chemanex**)
 - Agriculture Sector (**CIC**)
 - Telecommunication sector (**Airtel**)
 - Finance Sector
 - Transport Sector
 - Non-profit Making Organizations Sector
 - Hotels sector
 - Tea brokering
- Career at Teknowledge Shared Service (Subsidiary of CIS International Holdings) (2017 March – To date)

Currently holding the position as a Senior Executive – Audit & Analysis. During the stay at Teknowledge Shared Service I was involved as an Internal Auditor, as a Financial Analyst & a Financial Statement reviewer (including consolidated Financial Statements)

Academic Qualifications

- **Graduate**

B.Sc. Finance (Special) degree at university of Sri Jayewardenepura

Passed with a **Second Class, GPA 3.36**

Main subject areas covered during degree program are as follows;

- Financial Accounting
- Marketing Management
- Human Resource Management
- Investment and Portfolio Management
- Strategic Management
- International Financial Management
- Risk Management and Insurance
- Financial Statement Analysis
- Corporate Finance
- Real State Finance

Professional Qualifications

- Passed Finalist - **Chartered Accountancy** (Under CA Sri Lanka)

Educational Qualifications

- **G.C.E. Advanced Level -2010**

Commerce Stream

Prince of Wales College, Moratuwa

Index No: 4262905

Economics	A	General Knowledge	80
Business Studies	A	Average Z score	2.2243
Accounting	A	District Rank	87
General English	C	Island Rank	213

- **G.C.E. Ordinary Level -2007**

Prince of Wales College, Moratuwa

Index No: 70367310

Mathematics	A	Buddhism	A
Sinhala Language	A	English	A
Information Technology	A	History	A
Sinhala	A	Science	B
Social Studies	A	Art	C

Extra-Curricular Activities

- Assistant Treasurer of the School Commerce Society
- Member of the School Under 12&14 Cricket Team
- Organizer of the Art Society
- Member of the Buddhist Society, consumer circle, Traffic unit, It Society, English Literary Association and school Seylan Bank Unit

Key Skills and Abilities

- Clearly displays the ability to develop new skills and knowledge and has the capacity to take on board additional/ ongoing learning.
- Fluent in English and Sinhala, both writing and speech.
- Has a sound knowledge in Accounting, Finance, Human Resource.
- Is ready to take up challenges and face them with confidence until the goals are achieved.
- Is fully computer literate with the working knowledge of using a range of Microsoft Packages (Word, Excel, PowerPoint, Access).
- Has a reasonable knowledge in Quick Book Accounting Package & SAP ERP system.

Personal information

Full Name	:	Handapangodage Buddhika Ramitha Peiris.
Name with Initials	:	H.B.R. Peiris
Date of Birth	:	10 th March 1991
Gender	:	Male
Marital Status	:	Single
Nationality	:	Sri Lankan
Religion	:	Buddhist
NIC No	:	910702351 v
School	:	Prince of Wales College, Moratuwa

References

Mr. Danushka Wickramage*(B. Sc Accountancy (Sp), ACA)*

Assistant Manager, Assurance Service

Ernst & Young

Post Box 164, 24th Floor,

Burj Al Qassar Tower West Bay

Doha, State of Qatar.

Phone: +974 44574111(Office)**+974 66126132(Mobile)**Email: danushka.wickramage@qa.ey.com**Mr. T. Gunasiri***(B. Sc Accountancy (Sp), FCA, ACMA)*

Finance Manager

Piramal Glass Ceylon PLC,

148, Maligawa Road,

Borupana,

Rathmalana.

Phone: 011-2635481(Office)**077-7006136(Mobile)**Email: t.gunasiri@piramal.com

I do hereby certify that the above-mentioned particulars are true and accurate to the best of my knowledge.

Sgd. H.B.R. Peiris

21/06/2017